



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE HEAD OF DEPARTMENT

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**To: DEPUTY DIRECTORS-GENERAL
CHIEF DIRECTORS
DIRECTORS AT HEAD OFFICE
DISTRICT DIRECTORS
HEADS OF SECTION/COMPONENTS OF DISTRICT OFFICES
CES: CIRCUIT MANAGEMENT AND CIRCUIT MANAGERS
PRINCIPALS OF SCHOOLS**

KZN CIRCULAR: 43 OF 2024

SUBJECT: APPLICATION FOR REMUNERATIVE WORK OUTSIDE THE PUBLIC SERVICE.

1. Reference is made to section 30 of the Public Service Act and chapter part 3 :24 of the Public Service Regulations 2016, on other Remunerative work by Employees.
2. Section 30 of the Public Service Act Subsection (1) states that "No employee shall perform or engage himself or herself to perform remunerative work outside his or her employment in the relevant department, except with the written permission of the executive authority of the department".
3. This is a reminder to all staff with certificate to perform Remunerative Work Outside Public Service, that are about to expire to submit their renewal applications.
4. New applications can be submitted anytime, in which the approval will be valid for a year. Employees must note that performing Remunerative Work Outside the Public Service without obtaining prior approval from the Executive Authority may result in disciplinary actions being taken against the employee in question.
5. Kindly note that IC&RM will only accept the attached editable application form.
6. Kindly ensure that the content of this circular is brought to the attention of all employees under your supervision.

**MR G.N NGCOBO
HEAD OF DEPARTMENT
KZN EDUCATION**

DATE: 30/4/24